



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL FOR AGRICULTURE AND RURAL DEVELOPMENT

Directorate B. Quality, Research & Innovation, Outreach  
The Director

Brussels,  
NV/sn/agri.ddg1.b.4(2019)3230806

## INVITATION TO THE MEETING OF THE COMMITTEE ON ORGANIC PRODUCTION

I am pleased to invite the representatives of the Member States, Switzerland, Norway and Iceland to participate in the above-mentioned meeting that will take place

**in Brussels, rue de la Loi 130 -**

**Meeting Room: 11/A**

**On Tuesday 4 June (15h30 - 18h00), Wednesday 5 June (9h30 – 18h30) and  
Thursday 6 June 2019 (9h00 – 17h30)**

Interpretation foreseen from **FR - DE - EN - IT – ES–PL**  
to **FR - DE - EN - IT – ES – PL**

(please note that interpretation of a language will be cancelled if no participants for that language have registered in time for the meeting)

**Security control:** Please note that you will be asked to pass through an obligatory control (x-ray machines and walk-through detectors) when entering the building.

**Documents:** the documents will only be available on [CircaBC](#) and will not be sent by email.

We would like to draw your attention to the fact that Member States are requested to limit their delegation to two representatives for this meeting and that the Commission will reimburse the travel costs for **only one representative per Member State**. (See reimbursement details in Annex.)

We would be grateful if you could confirm your participation and the name of participants **the AGM registration system by 28 May 2019 (23h00)** (3 working days before the meeting at the latest).

In case you need further clarification about the AGM system, please do not hesitate to contact or visit the [Portal](#) with some [FAQ](#). For any organisational questions regarding the meeting please send an e-mail to [AGRI-COMITOLOGY@ec.europa.eu](mailto:AGRI-COMITOLOGY@ec.europa.eu).

*e-signed*

Nathalie SAUZE- VANDEVYVER

Annex 1: Draft agenda

Annex 2: Representation form

Annex 3: Reimbursement information

Specific privacy statement for processing of personal data related to Comitology Committees is available on CircaBC <https://circabc.europa.eu>

**Contact:**

- **Content:** [AGRI-B4@ec.europa.eu](mailto:AGRI-B4@ec.europa.eu)
- **Meeting organisation:** [AGRI-COMITOLOGY@ec.europa.eu](mailto:AGRI-COMITOLOGY@ec.europa.eu)



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## **AGENDA**

### **Meeting of THE COMMITTEE ON ORGANIC PRODCUTION**

**Brussels, rue de la Loi 130  
Meeting Room: 11/A**

**On Tuesday 4 June (15h30 - 18h00), Wednesday 5 June (9h30 – 18h30) and  
Thursday 6 June 2019 (9h00 – 17h30)**

#### **A. PROPOSED MEASURES ON WHICH AN OPINION MAY BE REQUESTED**

N/A

#### **B. POINTS FOR DISCUSSION**

- 1. Presentation and discussion on the Official Control Regulation**
- 2. OFIS – EU**
- 3. Audit programme in MS for 2019 / 2020**
- 4. Judgment C-497/17 on slaughtering in accordance with religious rites**
- 5. Interpretation letters**
- 6. Discussions on Certificate, Article 29(8), Harmonisation of catalogues of measures**
- 7. Presentation of other Implementing Acts related to control**
- 8. Discussion on the IA consolidated draft on production rules**
- 9. EGTOP and work plan for cleaning and disinfection**
- 10. Clarification of the basic act on production rules**
- 11. TRACES / CoI**
- 12. International issues**
- 13. Risks and challenges for monitoring and control of imported products, global perspective and way forward**
- 14. Consolidated draft following the CIS of the IA on annexes**

## 15. AOB

*Please send us your AOB questions in due time before the meeting (e-mail: [AGRI-B4@ec.europa.eu](mailto:AGRI-B4@ec.europa.eu)).*

## Representation Form

The delegation of [Member State].....,  
unable to assist the meeting of the [Committee  
name].....  
on [date]....., mandates, in conformity with the  
instructions received from its own national authorities, the delegation of  
[Member State]..... in order to  
represent the mandating Member State during the above mentioned  
Committee<sup>1</sup>.

[City and date].....

Signed

Stamp

[The Head of delegation]

*Please send this form to the Chairman of the Committee at: [AGRI-B4@ec.europa.eu](mailto:AGRI-B4@ec.europa.eu).*

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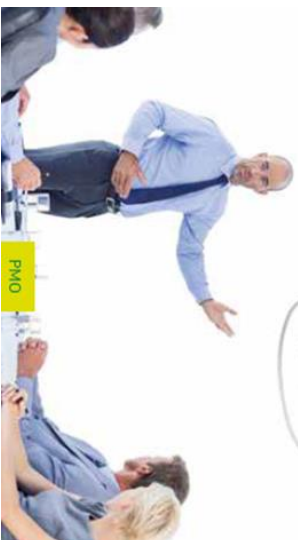
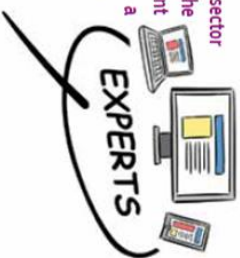
<sup>1</sup> A Member State delegation may represent a maximum of one other Member State. The Member State that is being represented shall inform the chair of this before the meeting, or, at the latest, before the vote.

Experts may be private-sector experts (representing the civil society) or government experts (representing a public authority of a Member State).

### Private-sector experts

will be entitled to a daily allowance for each day of the meeting and an accommodation allowance unless a contrary mention is stated in the letter of invitation or the request to organise the meeting. Reimbursements will be paid on a bank account in euros.

Government experts will receive allowances provided that provision for this is made in the rules of procedure of the committee or expert group. Reimbursements will be paid on a bank account in the name of the Member State, one of its ministries or a public body.



PMO

In order to receive benefits, you cannot receive a similar allowance from your own administration for the same visit.

You must provide supporting documents no later than 30 calendar days after the final day of the meeting.



### Accommodation allowance

If you have to spend one or more nights at the place where the meeting is held because the times of meetings are incompatible with the times of flights or trains, you will also be entitled to an accommodation allowance. This allowance shall be 100 € per night. The number of nights may not exceed the number of meeting days + 1.



### Daily allowance

The daily allowance is a flat rate. It covers all meals and local transport (bus, tram, metro, taxi, parking, motorway tolls, etc.), as well as travel and accident insurance. It amounts to 92 € per day of meeting.

If the distance between the place of departure mentioned in the invitation (it could be your private or professional address) is 100 km or less, the daily allowance will be reduced by 50%. You will then only receive 46 € per day of meeting.



### Travel expenses

You will be entitled to the reimbursement of your travel expenses from the place specified in your invitation to the place of your meeting on presentation of supporting documents. Your travel must be organised on the basis of the most appropriate means of transport and economical rates. The services in charge of reimbursements will have the right to carry out checks. They will also have the right to restrict reimbursement to the rates normally applied to the usual journey from the expert place of work or residence to the meeting place.



As a general rule, means of transport are:

- first-class rail travel for journeys less than 400 km (one way);
- economy class air travel for distances of more than 400 km. If the journey by air involves a flight of 4 hours or more without stopovers, the cost of a business class ticket will be reimbursed;
- private car. The travel will be reimbursed at the same rate as the first-class rail ticket, or by default at the rate of 0.22 € per km. You are responsible for any accident you could cause.

Taxi fares will not be reimbursed.

