

TECHNICAL CRITERIA OF CERTIFICATION OF  
IMPORTER CONCERNING THE ORGANIC AGRICULTURAL PRODUCTS AND  
THE ORGANIC AGRICULTURAL PRODUCT PROCESSED FOODS  
(Notification No.821 of the Ministry of Agriculture, Forestry and Fisheries  
of June 9, 2000)  
(UNOFFICIAL TRANSLATION)

I. Facilities Related to Acceptance and Storage of Imports

1. Facilities related to organic agricultural products

To have the facilities provided with such broadness and structure as not interfering the acceptance and storage of the imports complied with the management criteria concerning the transportation, selection, processing, cleaning, storage, packaging, and other processes prescribed in Article 4 of the Japanese Agricultural Standard (Notification No.59 of the Ministry of Agriculture, Forestry, and Fisheries of January 20, 2000) Concerning Organic Agricultural Products.

2. Facilities related to organic agricultural product processed foods

To have the facilities provided with such broadness and structure as not interfering the acceptance and storage of the imports complied with the management criteria concerning the manufacturing, processing, packaging, and other processes prescribed in Article 4 of the Japanese Agricultural Standard (Notification No.60 of the Ministry of Agriculture, Forestry, and Fisheries of January 20, 2000) Concerning Organic Agricultural Product Processed Foods.

## II. Execution Methods for Acceptance and Storage of Imports

1. An acceptance and storage manager prescribed in III-2 is responsible for the duty described as follows.
  - (1) Drafting and promotion of a plan concerning the acceptance and storage of the imports.
  - (2) Handling of the abnormality happened in the process, complaints, etc., and the guidance and advice related to measures.
2. The internal regulations of the matters described as follows shall be practically and systematically prepared.
  - (1) Matters related to the acceptance and storage of the organic agricultural products or the organic agricultural product processed foods.
  - (2) Matters related to the confirmation of the certificate issued by foreign government organizations, etc.
  - (3) Matters necessary for the certification organization (meaning the registered certification organization; being the same hereafter) to properly carry out the affairs such as the confirmation concerning the execution states of the acceptance and the storage of the imports.
3. The imports are properly accepted and stored based on the internal regulations, and the management records and the documents to be the grounds of the management records shall be in the custody for 1 year or more from the drafting of the said record.

## III. Qualification and Number of Persons in Charge of Acceptance and Storage of Imports

1. The qualification and the number of the acceptance and storage staffs

An acceptance and storage staff or more satisfying the following requirements shall be appointed.

- (1) A person who graduated from a high school or a secondary education school under the School Education Law (Law No.26 of 1947) or a secondary school under the former Secondary School Ordinance (Imperial Ordinance No.36 of 1943) or a person who has the attainments equal to or higher than those and also has the experience engaged in the practical affairs of the distribution of the foods for 2 years or more.
- (2) A person who has the experience engaged in the practical affairs of the distribution of the foods for 3 years or more.

2. Acceptance and storage manager

An acceptance and storage manager who completed (including a person expected to complete the curriculum concerned within a year) the curriculum concerning the acceptance and storage of the imports in a course designated by the certification organization (called the “course” hereafter) shall be appointed out of the acceptance and storage staffs.

IV. Organization of Labelling of Grading and Execution Methods

1. Organization attaching the label of the grading

The department attaching the label of the grading shall be provided with the organization and right substantially independent from the business department.

2. Execution methods for the labelling of the grading

- (1) The regulations concerning the labelling of the grading (called the “grading label regulations” hereafter) of the following matters shall be practically and systematically prepared.

- a. Matters related to the labelling of the grading
- b. Matters related to the shipping and disposal of consignment
- c. Matters related to the drafting and custody of the records
- d. Matters necessary for the certification organization to properly carry out the affairs such as the confirmation

(2) To surely confirm that the label of the grading is properly attached based on the grading label regulations.

#### V. Qualification and Number of Persons in Charge of Labelling of Grading

A qualification labelling staff completed (a person expected to complete the curriculum concerned within a year) the curriculum concerning the labelling of the grading in the course shall be appointed.